

VASSILIADIS CUBS

"CUB PRIDE - WE'VE GOT IT"

Each day during morning announcements our cubs
will recite the school pledge together.

Vassiliadis Pledge

I am proud to be a mighty Vassiliadis Cub,
and I pledge to myself on this day,
to be kind and work hard in every way.
Through my actions and what I say,
I will show respect, help others, and
be a leader today.

I am here to learn and
do my personal best because
maximizing my potential is my primary quest.

Are you ready Vassiliadis, it's time to SOAR!

So, let's hear that mighty cub ROAR...

Goooo Cubs!

Home of the Mighty
CUBS

Established 2017

VASSILIADIS

Parent & Student Handbook



**215 ANTELOPE RIDGE DRIVE
LAS VEGAS, NEVADA 89138**

PHONE: 702-799-1420

FAX: 702-799-1421

**JENNIFER AZNAREZ , PRINCIPAL
AIMEE LEVY, NESTOR PINEDA & HEATHER MUSNI,
ASSISTANT PRINCIPALS**



INSPIRING GREAT LEADERS | EMPOWERING OUR FUTURE | LEAVING OUR LEGACY

VASSILIADIS VISION

We take responsibility to ensure that all educators, parents, and students learn at high levels and reach their fullest potential while immersed and nurtured in a community that creates once in a lifetime experiences.

IMPORTANT HOURS

VASSILIADIS ELEMENTARY HOURS

Office Hours: 7:45 a.m.- 4:15 p.m.

Teacher's Contracted Day: 8:25 a.m.- 3:36 p.m.

Breakfast Hours: 8:55 a.m.- 9:10 a.m.

Students Allowed On Campus: 8:55 a.m.

Grades K-5 Hours: 9:15 a.m.- 3:26 p.m.

AM Pre-Kindergarten Hours:
9:15 a.m. - 11:45 a.m.

PM Pre-Kindergarten Hours:
12:56 p.m. - 3:26 p.m.

EMERGENCY SITUATIONS

- ◆ Be sure the school has a current telephone number where you can be reached during the school day.
- ◆ The school must also have an emergency number in case you cannot be reached.
- ◆ You will be notified if there is an illness, injury, or if your child misses his/her ride home.
- ◆ Be sure to notify the office of a change of address, work, cell or home numbers.

SAFEKEY PROGRAM

The Clark County Parks and Community Services Department Safekey Program will be offered at Vassiliadis Elementary School. Safekey will not accept any students who are not registered. It is recommended that your child is registered for Safekey in the event you are unable to pick your child up at the 3:26 p.m. dismissal. There is a limited number of students that can be registered daily, so register in advance.

In the event your child is not registered and they need to attend Safekey the same day, you will need to contact Safekey services at 702-229-3399, to register them and pre-pay for the day.

AM Safekey: 7:00 a.m. - 9:15 a.m.

PM Safekey: 3:26 p.m. - 6:00 p.m.

DRESS CODE

DRESS AND APPEARANCE AS MANDATED BY CCSD

The student's dress and appearance should be of such a nature as to not disrupt or distract from the learning process. It is required that students follow the district's dress code regulations. Clothing should be conservative, safe, and clean.

SHOES: Students must wear shoes that are appropriate for school and physical activity. Slippers, flip flops, and strapless sandals are prohibited.

SHIRTS & SHORTS: Hemmed shorts that are at least fingertip length may be worn. Shirts and blouses must be buttoned up and must extend below the belt level. The code prohibits see-through tops, strapless and low cut clothing, and clothing that provides minimum coverage.

HEADGEAR: Headgear (hats, hoods, caps, hair grooming aids, etc.) is not permitted on campus except for recess, physical education, outdoor activities, special events, authorized athletic practices, documented medical conditions, bona fide religious reasons, culturally responsive practices, or CCSD/school sanctioned activities.

OTHER: Spiked or studded clothing, jewelry, and/or accessories are prohibited. Clothing with slogans, words that may be considered obscene, controversial or disruptive is prohibited.

The principal shall retain the authority to grant exceptions for special occasions and/or conditions.

PERSONAL POSSESSIONS

Please label all personal items, such as backpacks, lunch boxes and jackets. Labels should include first and last names. Miniature video games, iPods, iPads, balls, bats, or toys of any sort are not allowed at school. Card collecting and exchange is not permitted (ex. Pokemon Cards).

CLASS CELEBRATIONS

If you wish to bring a treat for a classroom celebration, homemade foods are prohibited. Only store bought foods are permissible when being distributed to the class. In addition, if you are bringing a treat for the classroom, treats must be brought prior to 11:30 a.m. Items brought after this time will be saved for the following school day. This ensures we are able to properly distribute these items to the students with specific dietary needs. These treats will be distributed to students during their lunch time.

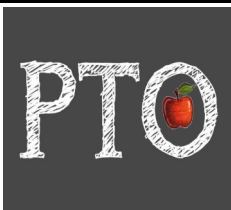
Care will be taken not to schedule significant activities or examinations on major religious holidays. (CCSD Regulations 6113)

PARENT TEACHER ORGANIZATION PTO

The PTO would like to welcome you to this wonderful school year!

PTO stands for Parent-Teacher Organization. Our role is to build a unified community of CUBS through effective communication with families, plan engaging and memorable events, and support the needs of our school through fundraising and volunteers.

Your PTO dues directly support PTO sponsored events and all of our Vassiliadis students. We invite you to join PTO and help us make this year spectacular!



LIBRARY BOOKS

Students in 3rd - 5th grade may check out two books at a time, while students in K - 2nd grade can check out one book during library time. They may be renewed for one week. Students will be responsible for the care of the books they borrow from the library.

These are the rules for taking good care of the library books.

- ◆ Keep books away from pets and younger siblings, keep books away from food, use a bookmark instead of folding pages, and wash your hands before reading.

Parents will be required to pay the cost of replacing any book that is lost or damaged by a student and is unable to be put into circulation again.

MEDICATIONS

If your child must take medication during school hours, the prescribing doctor must state in writing the name and nature of the medication. The medication must be in the original container. The parent must contact the school and sign a legal release form (CCF-643) before medication may be administered at school. All medication will be kept in the Nurse's Office in a locked cabinet.

Children may not have or take the following medication aids: cough drops/throat lozenges, cough syrup (over the counter), aspirin/Tylenol/Advil etc... A parent may come to the school and administer these medications if needed.



DROP OFF & DISMISSAL

MORNING STUDENT DROP OFF TIME

There is no adult supervision prior to 8:55 a.m.; therefore, students are not allowed on campus prior to 8:55 a.m.. First through fifth grade students will line-up on their assigned classroom dot, on the main playground, when the first bell rings at 9:10 a.m. They will remain outside for morning recess until the teacher meets them for opening morning ceremony. Kindergarten parents must drop off kindergarten students at the gate for the Kindergarten playground. All other students should enter through the gate by the field, the gate by Antelope Ridge, or the roundabout gate, to go to the main playground. Students eating breakfast will enter through the Multi-Purpose Room doors at the front of the school and be dismissed to their appropriate playground after they finish their breakfast.

AFTERNOON DISMISSAL PROCEDURES

Students will be dismissed from their assigned gate at their staggered dismissal time. Please see the dismissal gates document that came in your class placement letter, or reach out to your teacher if you do not know which gate is your assigned gate. Older siblings may exit through the gate of a younger sibling to make pick-up easier for families. Please reach out to all teachers involved to set up siblings moving to different gates. If your child isn't picked up at the conclusion of the school day, and they are unable to attend Safekey, they may be picked up by a CCSD Attendance Officer and taken to a Boys & Girls Club. An Attendance Officer will leave a notice of student location at the students registered address.

EARLY DISMISSAL

Students are dismissed at 3:26 p.m.. If a parent needs to check a student out prior to 3:26 p.m., the parent must do so **before** 3:00 p.m. to minimize end of the day classroom disruptions. Extreme care is exercised at all times when releasing children from our school. For their safety, identification is **required** from the person picking up the student. If someone other than the parent is picking up a student, the parent or guardian will be notified by phone prior to releasing the student.

SCHOOL BUS RIDERS

If a student misses his/her bus after school, he/she is to report to the office. Under no circumstances is the student to walk home without first checking with the office. Students who do not obey school bus regulations will be issued a citation by the bus driver. A note to the teacher is required when a student is not riding the bus on a given day.

BICYCLE RIDERS

The school supplies a bicycle area for students wishing to ride their bikes to school.

Students must follow these procedures:

- ◆ Bicycles are not to be ridden on school grounds, and must be locked in the bicycle area.
- ◆ Students must demonstrate bicycle safety rules.

Please note Vassiliadis Elementary cannot assume responsibility for stolen and/or damaged bicycles

DROP OFF ZONES

LOCATED ON ANTELOPE RIDGE & REAR PLAYGROUND DROP OFF

The Vassiliadis drop-off zones accept students in grades 1-5 between 8:55 a.m. – 9:10 a.m. Kindergarten students will need to be walked to the kindergarten playground for morning drop off.

The drop off zones are located on Antelope Ridge and in the rear of the school. Please pull your vehicle all the way forward to the very front end of the drop-off area, prior to letting your children exit your car. This is meant to keep the flow of cars moving and to avoid having a line of cars backed up into the street.

FOR THE SAFETY OF ALL STUDENTS, PLEASE HAVE CHILDREN WAIT TO EXIT YOUR VEHICLE UNTIL AFTER YOU HAVE PULLED INTO THE DROP-OFF ZONE.

According to the city, U-turns are not permitted in front of the school, therefore drivers may be ticketed. The drop-off zone was intended to provide a fast, safe way for students to arrive to school. As a courtesy to the other drop-off zone users, please make sure that your children are ready to quickly exit your car.

To ensure safety, please **do not park** in the bus lanes in the front of the school or double park in front of the school when waiting to pick-up children after school.

SCHOOL RULES

BE KIND—WORK HARD—LEAD BY EXAMPLE

The entire Vassiliadis staff will be involved in teaching and reinforcing appropriate student behavior. School wide behavior incentive programs will be utilized to reward appropriate and positive behavior. Students will be encouraged to consistently follow school rules of conduct, set a good example for others, and reflect upon how their behavior affects others. Throughout the school year, priority attention will be given to the teaching of self-discipline and the development of student self-responsibility.

Please remember the following rules during outside recess:

- ♦ **On the Blacktop:** play fighting, running (except for controlled basketball games), and tag is prohibited.
- ♦ **On the Field:** play fighting, tag, digging holes, playing in the garden, and throwing rocks or sand is prohibited.
- ♦ **On the Playground Equipment:** hanging upside down, flips or sitting on the bars is prohibited. Climbing the slide, jumping on the bridge, running around the equipment, and tag is prohibited.

STUDENT RECOGNITION

BE KIND

Vassiliadis Elementary School has adopted Be Kind, Work Hard, and Lead By Example as our school rules. Students are recognized for acts of kindness and leading by example by being a leader. When students are caught being kind, they receive a recognition letter, a Be Kind bracelet and they are acknowledged for their act of kindness during afternoon announcements by administration/counselor. Staff and students are encouraged to wear Be Kind shirts every Monday or first day of the work week to celebrate kindness.

SEVEN HABITS OF HAPPY KIDS

We believe we are building leaders every day. Students will learn the Seven Habits of Happy Kids and model these traits in their home and school lives. Each month, every teacher chooses a Leader of the Month to be recognized during morning ceremony and receive a certificate and bracelet.

ATTENDANCE INCENTIVE - “CUBS ARE ALL HERE”

The “Cubs Are All Here” is a school wide attendance incentive for each classroom. Once a class reaches 15 days of collective perfect attendance, they receive class recognition during afternoon announcements and a class incentive of 20 minutes of extra recess.

CUBS CASH

Classes can earn Cubs Cash for following all expectations in common areas and specials. Vassiliadis staff members may award Cubs Cash to any class modeling exemplary behavior. Cubs Cash can be redeemed for a variety of whole class incentives.

KELSO'S CHOICES



“Kelso’s Choices” is the program that we implement to help students solve small problems that they may have with other students. We teach students that they have choices. If students have a small problem, we suggest that they use two of Kelso’s Choices...

- | | | |
|-------------------|-------------|----------------------|
| ♦ Make a Deal | ♦ Apologize | ♦ Ask Them to Stop |
| ♦ Wait & Cool Off | ♦ Walk Away | ♦ Go to another Game |
| ♦ Talk it out | ♦ Ignore It | |

If there is a big problem, students are taught to tell an adult that they trust! It is expected that teachers will reinforce Kelso’s Choices for solving small problems.

PHONE POLICIES

CELL PHONE POLICY

Phones must be turned off and remain off during the instructional day and passing periods in compliance with CCSD Policy 5136. Cellular phones should be stored in a non-visible location (backpacks, purses, pockets). Phones confiscated in violation of these guidelines will only be returned to a parent/guardian during non-instructional hours.

Cellular phones must remain off during a school evacuation, lockdown, or drill. During these situations tell your child NOT to try to contact you by cell phone until given the okay by school staff, thus allowing emergency communication channels to remain open. The Parent Link communication system has the capability of contacting parents/guardians in an emergency.

Additionally, parents are asked to silence their cellular phones while at the school. This ensures both compliance with the above guidelines and serves to set a positive example for students.

USE OF SCHOOL PHONE

The school phone is a business phone and students will be permitted to use the phone for emergency calls only. Calling to get permission to go to a friend's house after school is not an emergency. Students are encouraged to be responsible for their educational belongings.



PARENT TEACHER CONFERENCES

- Keeping parents informed of student progress is important and conferences are encouraged.
- Please arrange appointments in advance with teachers, as teachers are unable to meet with parents during instructional class time.
- See our school calendar for the exact date of Parent Student Teacher Academic Planning Time this school year.
- Additional information and scheduling will come from your child's teacher.

STUDENT SAFETY

SECURE CAMPUS

For the safety of your children, all doors to the school will be locked except one front door.

DISMISSAL

Students must leave the school grounds immediately upon dismissal. For safety reasons, **no one is allowed on the playground equipment after school, including younger siblings.**

STUDENT PICK UP

If children are transported by car, please be prompt in picking them up. A final bell will ring at 3:36 p.m. Students waiting for rides at the time the second bell rings will be directed to the office to call home and wait to be picked up. Gates will be locked at 3:36 p.m. Additionally, it is important that your child's teacher is aware of transportation plans to and from school. If your child will be riding the school bus, or being picked up by a day care bus, or any changes in the usual pick up please inform your child's teacher.

DANGEROUS ITEMS/TOYS

Dangerous items (knives, guns, sticks, etc.) are not to be brought to school. Toys are not permitted at school except for "show and tell" or in cases when the teacher has given special permission. Toys, radios, electronics, games, balls of any kind, and all other items not related to the educational program will be confiscated and held until the student's parent picks them up. The school will not become involved or held responsible in problems that arise from "valuable" items brought to school. Please do not allow your child to be distracted by bringing inappropriate items to school.

NO PETS

Do not bring pets on campus at anytime. We especially emphasize dogs or cats, even if on a leash. Pets are not allowed inside or outside on school property, not even in your arms. We have many children who are frightened or allergic to dogs and cats. This policy must be adhered to so that our campus will be a safe place for all students.

SCHOOL VISITORS/VOLUNTEERS

All visitors must report to the office first. For student safety, we ask that all visitors sign in on the office computer to receive a visitor or volunteer badge. The visitor badges signify to students and staff that you are permitted on campus. Thank you for following our school visitor policy, as the safety of students is our primary concern. Please be sure to sign out when leaving.



ATTENDANCE

If your student is going to be absent, you do not need to call the school to report the absence, unless they are going to be absent for more than 3 days.

WHAT IS THE PROCEDURE THAT SHOULD BE FOLLOWED AFTER AN ABSENCE?

Parent/Guardian must submit the absence online at www.vassiliadis elementary.com/absences within three (3) school days after their return from the absence. Parents may also submit an absence in person in the front office.

Parent/Guardian explanations should include the following information:

1. The first and last name of the student;
2. The date(s) the student was absent; and
3. The reason the student was physically or mentally unable to attend, how the absence was related to the student's disability, or the nature of the emergency.

The principal/designee will determine whether the absence is classified as excused or unexcused. Students or parents/guardians are allowed three school days after the return from a student's absence to request homework. Schools must provide at least three school days for the assignment to be completed and submitted. Failure of the student to make up missed work from an excused absence will result in an unexcused absence counting toward the limitation of absences.

WHAT HAPPENS IF NOTIFICATION REGARDING THE ABSENCE IS NOT PROVIDED TO THE SCHOOL WITHIN THREE (3) SCHOOL DAYS?

If an acceptable explanation of the absence is not provided within three school days, the absence is unexcused and, in accordance with NRS 392.130, is deemed a truancy.

HOW DO PARENTS/GUARDIANS ARRANGE AN ABSENCE?

Parents/Guardians must submit a written request to the school **prior to** the absence (s). The maximum number of arranged absences is **10 per school year**. Forms to request an arranged absence are available in the office.

WHAT HAPPENS IF A STUDENT IS LATE TO SCHOOL OR CLASS?

Students who are late are marked tardy. It is important for students to arrive on time as they are missing valuable instruction time. The first bell for school is 9:10 a.m.

LUNCH INFORMATION

KINDERGARTEN – 5TH GRADE LUNCH SCHEDULE

Kinder:	Lunch: 11:10 a.m. - 11:30 p.m.	Recess: 11:30 p.m. - 11:50 p.m.
1st Grade:	Lunch: 11:35 a.m. - 11:55 a.m.	Recess: 11:55 a.m. - 12:15 p.m.
2nd Grade:	Lunch: 12:25 p.m. - 12:45 p.m.	Recess: 12:45 p.m. - 1:05 p.m.
3rd Grade:	Lunch: 12:00 p.m. - 12:20 p.m.	Recess: 12:20 p.m. - 12:40 p.m.
4th Grade:	Lunch: 12:50 p.m. - 1:10 p.m.	Recess: 1:10 p.m. - 1:30 p.m.
5th Grade:	Lunch: 1:15 p.m. - 1:35 p.m.	Recess: 1:35 p.m. - 1:55 p.m.

SCHOOL PROVIDED BREAKFAST AND LUNCH

School provided breakfast and lunch will be free for all students.

Menus can also be found at <https://ccsd.nutrislice.com/menu/>



LUNCH RECESS

Lunch recess will be held for 20 minutes following the student lunch period.

NOTE: Glass bottles are not allowed. Please discourage canned sodas. Also, do not send meals that need heating. We do not have a microwave oven.

DROPPED OFF LUNCHES

In order to avoid classroom disruptions dropped off lunches will be placed in the front office and students will pick them up on their way to lunch.

INCLEMENT WEATHER

Upon arrival at school, students will go directly to their classrooms if there is inclement weather. Students will not have lunch recess if there is inclement weather during lunch periods.