

**VASSILIADIS ELEMENTARY SCHOOL**  
**SCHOOL ORGANIZATIONAL TEAM (SOT) MINUTES**  
**February 01, 2024 at 3:25 pm in the Library**

<b>SOT Members Present</b>	<b>Laura Gallagher, Rachel Levandusky, Becky Desautels, Tiffany Mehling, Madeline Ben-Shoham</b>
<b>Extended Team Present</b>	<b>Melanie Danzeisen, Chara Mariani, Jeanine Gusmerotti, Tina Stevens, Unique Brown, Vicki Vesp, Paul Catania, Aimee Levy, Nestor Pineda, Tori Goldstein</b>
<b>Absent Members</b>	<b>Stephanie Ashe</b>
<b>Members of Public</b>	<b>Alexis Kamp-Berger</b>

**NEW BUSINESS**

❖ **CCSD Code of Conduct**

- Contains various types of behaviors one might encounter and all the different resolutions we can take.
- Available for review online.

❖ **2024-2025 Budget Decisions**

- After talking to staff and making internal movements, our final count for teachers in 24-25 will be:
  - Kinder = 8 teachers
  - 1st Grade = 7 teachers
  - 2nd Grade = 9 teachers
  - 3rd Grade = 9 teachers
  - 4th Grade = 7 teachers
  - 5th Grade = 7 teachers

❖ **Primary Election Day Logistics**

- MP Room will be closed off so no students can enter and no outside visitors can get on campus.
  - Breakfast will be served in the breezeway; lunch will be eaten in classrooms.
    - Cafeteria lunch will be “sack lunch” style, not hot
    - Big trash cans will be set in the hallways
  - Voters will only be allowed to enter the MP Room through the exterior doors.
  - Voters will only be allowed to use the restrooms in the front office.
- No scheduled recess, but teachers can take their class outside on their own if they choose to.

❖ **Event Timelines**

- SBAC Save the Date reminder will be sent out again
  - March 7 will be staff meeting regarding SBAC; March 27 will be the SBAC pep rally for school
- Race for Education
  - Feb 8 is last day to register to guarantee shirt; Feb 12 is when Cub Challenge Ticket sales will begin; Feb 20 is when the raffle and silent auction open

The meeting lasted from 3:25 - 4:00 p.m.

Minutes submitted by Alexis Kamp-Berger

The SOT is scheduled to meet again in March 2024. Agenda to follow.