VASSILIADIS ELEMENTARY SCHOOL

SCHOOL ORGANIZATIONAL TEAM (SOT) MINUTES

November 17, 2026 at 3:45 p.m. in The Library

SOT Members Present (Voting Members)	**Jennifer Aznarez, Unique Brown, Alexis Kamp-Berger, Becky Desautels, Tiffany Olson, Erica Stasiuk**
Extended Team Present	**Aimee Levy, Nestor Pineda, Heather Musni, Lauren Huseman, Erin Stafford, Jeanine Gusmerotti, Jaclyn Gambino, Scott Cesarone, Cierra Ritter, Andrew Giacomino**
Absent Members	**Lindsay Anton, Vicki Vesp, Nestor Pineda, Julie Moffett Gonzales Stephanie Ashe, Christine Chang**
Members of Public	**Stephanie Koons (sub for Anton)**

NEW BUSINESS

- **Custodial Staff Schedule for Winter Break**
  - Edward off entire Winter Break
  - All custodians have December 24, December 25, and January 1 off

- **SBAC Schedule Discussion**
  - Option 1: Start testing Wednesday, March 31 through Tuesday, April 20
  - Option 2: Start testing Tuesday, March 29 through Friday, April 16
  - 3rd, 4th, and 5th grade representatives chose **Option 1** as the preferred schedule
  - Online Testing Module video must be complete by ALL employees at the school (not just licensed teachers)

- **Vacations and Absences**
  - Send out “Save the Dates” notice to families BEFORE Thanksgiving
  - Emphasize to parents the importance of being here on SBAC testing dates; please do not take vacations during the testing window
  - Emphasize to teachers how important it is to be here during the testing window as a model to students

- **SGF**
  - SGF team approved last month’s expenditures

Future Business

- The SOT is scheduled to meet December 8, 2026. Agenda to follow.

The meeting lasted from 3:45 - 4:05 p.m.

Minutes submitted by Heather Musni and Alexis Kamp-Berger