**VASSILIADIS ELEMENTARY SCHOOL**

**SCHOOL ORGANIZATIONAL TEAM (SOT) MINUTES**

**June 17, 2019 via email**

**ROLL CALL**

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| **SOT Members** | **Melanie Danzeisen, Alexis Kamp-Berger, Dawn Mae, Karen Wisan, Stephanie Valdez, Sophie Ladd** |
| **Extended team present** | **Paul Catania, Christina Fitch, Beth Prior, Aimee Levy, Rachel Levandusky, Juliet Siqueiros, Brooke Stratton, Michelle Kirk** |
| **Absent members** | **None** |
| **Members of public** | **None** |

**NEW BUSINESS**

* **2019 – 2020 Budget Amendments**
* CCSD has distributed additional funds to schools due to recent contract and legislative changes. Funds have been allocated as follows:
  + The new average cost for administrators increased our budget by $15,492.37, changing the cost for administrators from $266,377.05 to $281,869.42
  + The new average cost for teachers increased our budget by $115,505.68, changing the cost for licensed staff from $3,286,387.37 to $3,401,893.05
  + The new average cost for support staff increased our budget by $12,029.52, changing the cost for support staff from $451,967.85 to $463,997.37
* **2019 – 2020 Staffing Amendments**
  + Kinder class sizes are already high and will get higher as more kinder parents register throughout the summer.
  + Admin proposes amending our staffing to add one additional kindergarten teacher (costing $85,047.33), increasing the cost of our licensed staff from $3,401,893.05 to a final cost of $3,486,940.38…**APPROVED** by SOT via email.
  + Admin also proposes adding ½ hour to an SPTA position (costing $1,969) to help with safety and supervision of students, increasing the cost of our support staff from $463,997.37 to a final cost of $465,966.37…**APPROVED** by SOT via email.
  + In order to cover the cost of the additional kindergarten teacher and ½ hour SPTA position, we need to utilize funds from our Supplies budget and CTT budget.
    - Motion to use $30,337 from Supplies to go towards staffing, changing the total allocation from $83,719 to $53,382…**APPROVED** by SOT via email.
    - Motion to use $50,000 from our CTT budget to go towards staffing, changing the total allocation from $200,000 to $150,000…**APPROVED** by SOT via email.
    - Once the 2019 – 2020 school year starts, our enrollment numbers on Count Day will provide us with additional money, so we will be able to return these funds to the Supplies and CTT budget at that time.

**FUTURE BUSINESS**

* The SOT is scheduled to meet again on August 27, 2019 in the Library. Agenda to follow.

Minutes submitted by Alexis Kamp-Berger