

VASSILIADIS ELEMENTARY SCHOOL
SCHOOL ORGANIZATIONAL TEAM (SOT) MINUTES

October 23, 2018 at 2:25 pm in Room 311

ROLL CALL

SOT Members	Melanie Danzeisen, Alexis Kamp-Berger, Dawn Mae, Stephanie Valdez, Karen Wisan
Extended team present	Paul Catania, Christina Fitch, Beth Prior, Aimee Levy, Rachel Levandusky, Juliet Siqueiros, Brooke Stratton, Michelle Kirk
Absent members	Sophie Ladd
Members of public	Kristen Welsh, Heather Musni

NEW BUSINESS

❖ **Welcome and Introductions**

- ✓ Welcomed new members Stephanie Valdez, Melanie Danzeisen, and Beth Prior.

❖ **Reviewed and Approved Meeting Norms**

- ✓ Meeting norms were read and reviewed (see SOT Charter for full list).
- ✓ SOT approved norms without changes.

❖ **Reviewed and Approved Charter**

- ✓ SOT Charter was read and reviewed.
- ✓ Changes to add new members, take off previous members, and change dates to reflect 2018-2019 school year will be updated.

❖ **Selected SOT Officers**

- ✓ SOT officer positions and their related duties were reviewed. Officers were chosen.
- ✓ Chair: Melanie Danzeisen
- ✓ Co-Chair/Timekeeper: Rachel Levandusky
- ✓ Secretary: Alexis Kamp-Berger

❖ **Future Meeting Dates for the 2018-2019 Term (Tentative)**

- ✓ Tuesday, Nov 27, 2:25 – 4:00
- ✓ Tuesday, Dec 18, 2:25 – 4:00
- ✓ Tuesday, Jan 22, 2:25 – 4:30
- ✓ Tuesday, Feb 12, 2:25 – 4:30
- ✓ Tuesday, Mar 26, 2:25 – 4:00
- ✓ Tuesday, Apr 23, 2:25 – 4:00
- ✓ Tuesday, May 7, 2:25 – 4:00
- ✓ Tuesday, Aug 27, 2:25 – 4:00
- ✓ Tuesday, Sep 17, 2:25 – 4:00

FUTURE BUSINESS

- ❖ The SOT is scheduled to meet again on Tuesday, November 27, 2:25 – 4:00 in Room 403. Agenda to follow.

The meeting lasted from 2:25 pm to 3:40 pm.

Minutes submitted by Alexis Kamp-Berger