

**VASSILIADIS ELEMENTARY SCHOOL**  
**SCHOOL ORGANIZATIONAL TEAM (SOT) MINUTES**  
**September 17, 2019 at 2:25 pm in the Library**

**ROLL CALL**

<b>SOT Members</b>	<b>Melanie Danzeisen, Alexis Kamp-Berger, Dawn Mae, Karen Wisan, Stephanie Valdez</b>
<b>Extended team present</b>	<b>Paul Catania, Christina Fitch, Aimee Levy, Rachel Levandusky, Juliet Siqueiros, Brooke Stratton</b>
<b>Absent members</b>	<b>Sophie Ladd, Michelle Kirk, Beth Prior</b>
<b>Members of public</b>	<b>Sandy Ohnstad, Kristin Lilley, Kristina Lutke</b>

**NEW BUSINESS**

❖ **Nevada School Performance Framework**

- ✓ Official results from CCSD: we are a 5-star school once again!
  - We will continue to focus on the three big goals from our previous School Improvement Plan to maintain and grow our ranking:
    - Develop a Professional Learning Community among grade levels.
    - Increase our Differentiated Instruction knowledge and skills.
    - Restructure our Response to Intervention process to better meet the needs of students and align with the new AIMSplus assessments.
  - A half-day training will be held in October to train teachers on how to use MAPs data to create skill-specific groups, furthering our differentiation.
  - Enrichment and remediation computer programs have been purchased to help create personalized learning paths: Smarty Ants for K-2 reading, iStation for 2-5 reading, and ST Math school wide.
    - Trainings and professional development regarding implementation and usage of these programs coming soon.

❖ **Budget for 2019 – 2020 School Year**

- ✓ As of count day, our budget allotment from the district is \$5,199,243.80.
- ✓ We were able to maintain all teaching positions and additional hours for support staff that were submitted in the Spring 2019 budget (see minutes from February 2019).
- ✓ Motions to amend the budget from the previous Spring 2019 submission:
  - Fund two teacher salaries from district-given budget in lieu of Fund 161...APPROVED by SOT team. Money will be transferred back into Fund 161 for us to use in case of future budget cuts or contracted salary advancements of staff.
  - Add 0.5 hours to both the two new SPTA II positions...APPROVED by SOT team.
  - Add funds to be used for extra duty pay for support staff and licensed teachers (to be used for trainings outside of contract hours)...APPROVED by SOT team.
  - Add funds for more Certified Temporary Tutors due to higher population and increased need (from 10,684 hours to 15,000 hours)...APPROVED by SOT team.
    - Special Education will get 1 CTT, Kinder will get 2.5 CTTs, 1<sup>st</sup> grade will get 2.5 CTTs, 2<sup>nd</sup> grade will get 2 CTTs, 3<sup>rd</sup> grade will get 3.5 CTTs, 4<sup>th</sup> grade will get 3 CTTs, and 5<sup>th</sup> grade will get 3.5 CTTs (a total of 10,750 hours).
    - Other CTT hours will be used for specials coverage and miscellaneous administrative needs (a total of 4,250 hours).

- ✓ Motions to amend the “Materials” section of the budget
  - We were able to increase the Materials budget from \$53,382 to \$203,343 due to the additional funding received after count day.
  - Motion to use up to \$108,245 for needed purchases around the school. This would leave approximately \$95,098 to use for the rest of the year (paper, toner, ink, etc)...APPROVED by SOT team.

### **FUTURE BUSINESS**

- ❖ The SOT is scheduled to meet again in October once the results from the 2019 – 2020 election are tabulated. Agenda to follow.

The meeting lasted from 2:25 pm to 4:15 pm

Minutes submitted by Alexis Kamp-Berger