

**VASSILIADIS ELEMENTARY SCHOOL**  
**SCHOOL ORGANIZATIONAL TEAM (SOT) MINUTES**  
**December 12, 2023 at 3:25 pm in the Library**

<b>SOT Members Present</b>	<b>Laura Gallagher, Rachel Levandusky, Stephanie Ashe, Becky Desautels, Tiffany Mehling</b>
<b>Extended Team Present</b>	<b>Melanie Danzeisen, Chara Mariani, Jeanine Gusmerotti, Tina Stevens, Unique Brown, Vicki Vesp, Paul Catania, Nestor Pineda, Tori Goldstein</b>
<b>Absent Members</b>	<b>Madeline Ben-Shoham, Aimee Levy</b>
<b>Members of Public</b>	<b>Alexis Kamp-Berger, Natalie Peterson</b>

**NEW BUSINESS**

❖ **Race for Education Timeline**

- Obstacles currently being built; they will be stored with the company currently building them
- January 30 - tentative date for STAFF meeting about race
- February 1 - tentative date for STUDENT assembly - may conflict with spring pictures
- March 2 - DAY OF RACE
  - Reading Week preparations need to be considered since the stage will be full of raffle baskets

❖ **Custodial Update**

- Building Manager, Ellis Holliday, will be here on Mondays/Tuesdays
  - Email him and CC: Jorge Weston if there are any maintenance issues that need fixing.
- Custodial department is fully staffed at Vassiliadis
  - Custodial staff will be trained over Winter Break on how every classroom should be cleaned, making sure to be cohesive across the school
    - Please contact admin if your room is not being cleaned satisfactorily once the custodial staff has been fully trained.
  - Hallways will be vacuumed daily. Please stack any chairs in the hallway to allow room to properly clean.
  - Edward is moving to the MidShift position

❖ **Counselor Update**

- Currently have a counseling student teacher attached to Julie Moffett.
- We hired a 3rd full time counselor; hiring paperwork being finalized so that the applicant can start around the beginning of February.

❖ **Special Education Staffing**

- Currently have 2 resource teacher openings temporarily being filled by former teachers until we properly hire for the positions.

❖ **CCSD Survey**

- 95% of 4th and 5th graders completed the survey
- Approximately 95 staff members completed the survey

The meeting lasted from 3:25 - 4:15 p.m.

Minutes submitted by Alexis Kamp-Berger

The SOT is scheduled to meet again in January 2024. Agenda to follow.